



# **BACHELOR OF ARTS**

## **MAJOR IN CHRISTIAN MANAGEMENT AND LEADERSHIP**

**Trinity College of the Bible and  
Trinity Theological Seminary**



***Making Learning Accessible***

# Study Options

Trinity provides three distance learning study models that enable you to create an education program that best suits your busy schedule and learning needs. Each study model can be used individually or in combination to complete your degree.

## **INDEPENDENT STUDY COURSES**

- ✓ Study at your own pace over a 12-month period
- ✓ Receive course materials via the Internet or postal delivery
- ✓ Complete your studies over an extended period of time

## **ONLINE COURSES**

- ✓ Study with others online—any time, any day, from any location
- ✓ Participate in online discussions with others in the course
- ✓ Complete a whole course within 8 to 12 weeks

## **WEBINAR AND REGIONAL COURSES**

- ✓ Study with others in face-to-face seminars or in real-time online
- ✓ Concentrate your study time
- ✓ Complete assignments before or after the classroom experience

# Bachelor of Arts Program

Trinity offers the Bachelor of Arts degree with 7 different majors. The BA degree Major in Christian Management and Leadership consists of 120 credits minimum across the areas of General Education Core Studies, General Electives Studies, Bible Core Studies, and Major Core Studies.

## **PURPOSE OF THE BA DEGREE**

To develop in learners foundational knowledge and analytical skills within a Christian worldview that will equip them for ministry and community service.

## **PROGRAM STRUCTURE – 120 CREDITS MINIMUM**

- ✓ RW 001 Trinity Tutorial – 0 credits
- ✓ General Education Core Studies – 30 credits
  - Required Core Courses – 6 credits
  - Elective Core Courses – 24 credits
- ✓ General Electives Studies – 30 credits
- ✓ Bible Core Studies – 30 credits (at least 15 through Trinity)
- ✓ Major Core Studies – 30 credits (at least 15 through Trinity)
- ✓ RW 991 Mission Outcomes Assessment – 0 credits

A maximum of 90 credits may be satisfied via transfer credit or a combination of transfer credit and experiential learning portfolio or equivalent credit. Experiential learning portfolio credit and credit by examination cannot exceed 30 credits total.

# General Education Core Studies

General Education Core Studies form 30 credits of the 120 credits minimum for the BA degree Major in Christian Management and Leadership. Six of these credits are from required writing courses, and 24 of these credits are from studies across four subject areas.

## GENERAL EDUCATION CORE STUDIES – 30 CREDITS

### Required Core Courses – 6 credits

- ✓ GE 235 English Composition – 3 credits (required)
- ✓ GE 236 Research and Technical Writing in Ministry – 3 credits (required)

### Elective Core Courses – 24 credits

- ✓ **Humanities Subject Area** – 3 credits from GE 237 Public Speech in Ministry; GE 102 Introduction to Philosophy; GE 232 Humanities in the Western Tradition: Ancient Beginnings to 1500; GE 233 Humanities in the Western Tradition: 1500 to the Present; GE 234 Appreciating Music as Art Form and Worship; LG 321 Introduction to Biblical Greek I; LG 322 Introduction to Biblical Greek II; LG 331 Beginning Biblical Hebrew I; LG 332 Beginning Biblical Hebrew II; or GE 164 Introduction to Ethics
- ✓ **Social Sciences Subject Area** – 3 credits from GE 165 Introduction to Psychology; GE 111 United States History Through 1865; GE 112 United States History Since 1865; or GE 238 Marriage and Family in Modern Society
- ✓ **Natural Sciences Subject Area** – 3 credits as GE 230 Physical Science Survey
- ✓ **Health/Lifestyle Wellness Subject Area** – 3 credits as GE 239 Health and Lifestyle Wellness
- ✓ **Subject Area Electives** – 12 credits from any 4 courses of general education studies

# General Electives and Bible Core Studies

General Electives Studies form 30 credits of the 120 credits minimum for the BA degree Major in Christian Management and Leadership, and Bible Core Studies form another 30 of those credits. General Electives Studies may be from any subject area. Bible Core Studies are from specific Old Testament, New Testament, Biblical Studies, and Theology courses.

## **GENERAL ELECTIVES STUDIES – 30 CREDITS**

30 credits from any subject area

## **BIBLE CORE STUDIES – 30 CREDITS (15 CREDITS MUST BE EARNED AT TRINITY)**

- ✓ OT 430 Survey of the Old Testament
- ✓ NT 430 Survey of the New Testament
- ✓ BS 401 Bible Study Methods
- ✓ TH 401 Bible Doctrine I
- ✓ TH 402 Bible Doctrine II
- ✓ BS 480 Introduction to Biblical Prophecy
- ✓ OT 425 Introduction to Wisdom Literature
- ✓ OT 316 The Book of Genesis
- ✓ NT 434 Introduction to the Gospel of John
- ✓ NT 313 Introduction to the Book of Romans

# Major in Christian Management and Leadership

The Bachelor of Arts degree Major in Christian Management and Leadership is the focused area of study designed to prepare a student for a specific career path or professional goal. Courses in the major define the subject areas of expertise being developed by the student.

## **PURPOSE OF THE MAJOR**

To build in learners ministry competencies in management and leadership in the church or parachurch context, grounded in biblical foundations of management and leadership, and informed by human developmental issues and needs.

## **LEARNING OUTCOMES**

1. Learners will examine historical, theological, and contemporary foundations of management and leadership theory.
2. Learners will evaluate essential principles and practices of Christian management and leadership.
3. Learners will assess human developmental issues and needs to inform an understanding of essential principles and practices of Christian management and leadership in the church or parachurch.

# Major Core Studies

Major Core Studies form 30 credits of the 120 credits minimum for the BA degree Major in Christian Management and Leadership. Major Core Studies are from General Education, Administration, Conflict Management, Christian Education, and Pastoral Ministry subject areas. Students are asked to move through the Major Core of courses in the order that the courses are listed. Completing courses in the order below will promote a foundational development of essential Christian management and leadership concepts and competencies.

## **MAJOR CORE STUDIES – 30 CREDITS (15 CREDITS MUST BE EARNED AT TRINITY)**

- ✓ GE 237 Public Speech in Ministry
- ✓ AD 437 Introduction to Management and Leadership Theory
- ✓ AD 424 Basic Principles of Administration
- ✓ CM 326 Fundamentals of Conflict Management
- ✓ AD 301 Basic Principles of Human and Organizational Development
- ✓ AD 384 The Scope of Human Resource Management
- ✓ AD 474 Management Leadership Research
- ✓ CE 490 Basic Principles of Spiritual Growth in Christian Education [1]
- ✓ PM 342 Mentoring Principles<sup>1</sup>
- ✓ CM 426 Understanding the Process of Positive Change

[1] Learners may replace course with an elective in Christian Education (CE) or Pastoral Ministry (PM).

# Admission Information

Trinity operates on a continuous enrollment system. This means that any qualified applicant may enroll in courses and/or degree programs offered by Trinity at any time. Applicants must meet the established admission requirements and are notified regarding acceptance or denial accordingly.

## ADMISSION QUALIFICATIONS

- ✓ High School Diploma or its equivalent

## ADDITIONAL INFORMATION REQUIRED

- ✓ TOEFL or iBT score if English is not the native language
- ✓ Scholastic Assessment Test (SAT) score and/or the American College Test (ACT) score or an equivalent assessment if a home-schooled high school graduate
- ✓ Official transcripts of any previous degree studies

## HOW TO APPLY

Fill out an application form in one of two ways:

- ✓ Complete the application form found on the Trinity website [www.trinitysem.edu](http://www.trinitysem.edu)
- ✓ Call a Trinity Enrollment Advisor at (800) 457-5510 or (812) 858-3484

Enrollment Advisors are available to answer questions and help you fill out an application form.

## ENROLLMENT AGREEMENT

All students are required to complete and submit an Enrollment Agreement, which outlines the terms of the enrollment and financial obligations for the course/certificate/degree.

# Academic Information

Matters of academic policy and procedure can be found in the current edition of the *Trinity Catalog* and the *Student Handbook*. Both documents are available through Trinity's website at [www.trinitysem.edu](http://www.trinitysem.edu).

## RESIDENCY

As a distance education institution with students worldwide, Trinity has no residency requirement.

## ACADEMIC ADVISEMENT

Students have access to an Academic Advisor trained to facilitate progression from the beginning of the program of study through graduation. Academic Advisors assist students with course selection, registration, program questions, etc.

## LIBRARY ACCESS

Trinity's Harold F. Hunter Theological Library is an electronic resource for theological learning and research that serves the information needs of Trinity's students and faculty. It contains access to several online databases of additional scholarly resources.

## GRADUATION REQUIREMENTS

- ✓ Complete the program of study with a minimum cumulative GPA of 2.0 or higher
- ✓ Complete a minimum of 120 credits of which at least 30 credits are through Trinity with 15 in Bible Core studies and 15 in Major Core studies
- ✓ Satisfy all financial obligations to Trinity

Trinity reserves the right to change, without notice, any statement concerning, but not limited to, policies, procedures, academic offerings, services, tuition, and fees as found in this publication or the academic *Catalog*.

# Financial Information

Tuition and fee information can be found in the current edition of the *Trinity Catalog* and the *Student Handbook*. Both documents are available through Trinity's website at [www.trinitysem.edu](http://www.trinitysem.edu).

## **TUITION AND FEES**

Tuition cost is assessed on a semester credit hour basis and covers the cost of study guides, examinations, Trinity faculty, and administrative support.

Fees include an Application Fee, annual Student Services Fee, Missions Outcomes Assessment Fee, and an Awarding Fee (Graduation Fee). Other fees for special or optional services including Course Delivery Methods Fees may apply. Tuition and fees do not include the cost of text books or other instructional resources.

The current tuition and fees schedule is available online at [www.trinitysem.edu](http://www.trinitysem.edu).

## **FINANCIAL AID**

Financial aid is available to qualifying applicants. Initial consideration for Trinity financial aid is given during the admissions process. Applicants are encouraged to discuss grant options with Enrollment Services to see if they qualify. Trinity does not participate in any federally funded Title IV financial aid programs.

## **PAYMENT PLANS**

Monthly payment plans are available, including automatic deduction by credit card and direct debit.

# Technology Needs

Most instructional materials and learning activities involve the use of resources available to students through the Trinity Online Learning Center (TOLC) or the World Wide Web. Minimum levels of technology are used to make learning accessible to as many students as possible.

## ACCESS TO TECHNOLOGY

Trinity makes every effort to keep student technology needs to a minimum, and to allow for personal preferences in the type of computer and software used. Students will need access to the following minimum technology:

- ✓ A computer running a Windows®, Mac®, or Linux operating system
- ✓ A web browser such as Internet Explorer® 6.0 or Firefox™ 1.5 or higher
- ✓ An Internet connection capable of uploading and downloading media files

## RECOMMENDED SOFTWARE

Students will need to have access to computer software capable of working with files in the following formats:

- ✓ The ability to save and view documents in Microsoft® Word format
- ✓ The ability to save and view documents in Microsoft® PowerPoint® format
- ✓ The ability to save and view documents in Microsoft® Excel® format
- ✓ A PDF document viewer (e.g., Adobe® Reader® or Adobe® Acrobat®)
- ✓ A MP3 media player (e.g., Windows Media Player, RealPlayer®, or QuickTime®)

No cost software solutions can be found on the World Wide Web for viewing Microsoft® Word, Microsoft® PowerPoint®, Microsoft® Excel®, or Adobe® PDF files, or playing MP3 files.

The *Bible Study Library* by Logos Bible Software is a suggested resource to use in writing research papers (available to Trinity students at a discount).

# About Trinity

## Our Mission

Trinity's Mission is "To equip men and women with a Christian worldview of leadership and service in life, work, and ministry through distance education that encourages professional and academic excellence." Trinity has been a provider of distance education since 1969, and offers a variety of bachelor, master, and doctoral programs designed to equip students to meet the intellectual challenges of today's world, and prepare them to make practical applications of their learning as Christian servant leaders.

## Our Faculty

Trinity's faculty are comprised of some of America's finest theological scholars. While they come to Trinity from a variety of religious training and denominational backgrounds, the Trinity faculty work and serve together with Christ as the center of their beliefs and the cornerstone of their classroom teaching.

## Our Students

Trinity enrolls students who desire to complete academic study through innovative distance education approaches to learning. Trinity admits students of either gender, all races, and any national or ethnic origin.

## Trinity Online Learning Center

Trinity utilizes Moodle for its course management system. The Trinity Online Learning Center (TOLC) provides students with access to online classrooms, resource rooms, discussion groups, and e-Library holdings. Instructional materials are available through the TOLC. Students can access the Trinity Online Learning Center from any Internet connection 24/7.

## Harold F. Hunter Theological Library

Trinity offers students access to electronic databases and other online resources through the *Hunter Theological Library* integrated into the Trinity Online Learning Center. This e-Library was named in honor of Trinity president, Dr. Harold F. Hunter.

## Accreditation

Trinity is pursuing accreditation with the Distance Education and Training Council (DETC).

**Trinity College of the Bible and  
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